

Voco® St David's, Cardiff
20-22 April 2020

EXHIBITION DURATION: MON 20th APRIL – WED 22th APRIL
SET – UP: MON 20th APRIL (am)

PLEASE RETURN THIS FORM BY FRIDAY 6th MARCH 2020

Company/Charity Name:	
Address:	
Contact Name/s:	
Tel No:	
Email address/s:	

Please indicate the items you would like to support – All Prices are Inclusive of VAT:

SPONSORSHIP PACKAGE OPTIONS

Item	Notes	Cost	Please Select
Gold Sponsorship	See brochure for details	£7500	
Silver Sponsorship	See brochure for details	£5000	
Bronze Sponsorship	See brochure for details	£2500	

EXHIBITOR PACKAGE OPTIONS

Item	Notes	Cost	Please Select
Exhibition - Full Stand	Includes 3x2m stand, power, table and chairs if required, Wi-Fi access, registration for 2 stand personnel, profile in brochure	£1200	
Exhibition - Half Stand	Includes 1.5x1m stand, registration for 1 stand personnel, profile in brochure	£600	
Exhibition - Charity Stand	Includes 1.5x1m stand, registration for 1 stand personnel, profile in brochure	£360	

EXHIBITOR PACKAGE OPTIONS

* Please Note: Some items are limited availability and will be offered on a first come first served basis.

Item	Notes	Cost	Please Select
Sponsorship of Congress brochure *		£2,500	
Programme Advert – Back Cover *		£1,000	
Programme Advert – Full Page		£500	
Programme Advert – Half Page		£250	
Gifts for Speakers *	Gifts to be provided by company	£200	
Sponsorship of Congress Bags *	Includes production of bag	£1,000	
Literature in Congress Bags		£250	
Gifts for Delegates in Congress Bags	Gifts to be provided by company	£150	
Sponsors Branded Notepads and Pens *	To be provided by the company	£250	
Logo on Abstract USB Sticks *		£750	
Branding in Registration Area	Branding and literature in the registration area	£250	
Logo on Name Badges *		£500	
Logo on Lanyards *	To be provided by the company	£500	
Roll-up Banner in Break Areas		£150	
Sponsorship of Refreshment Break		£250	
Sponsorship of Monday Drinks Reception *	Exclusive sponsor of the Monday Drinks Reception Note: Only one main sponsor will be agreed and donations (below) will also still be accepted	£1,500	
Donation towards Monday Drinks Reception	Support the Monday evening Drinks Reception	£500	
Sponsorship of the Annual Dinner including Drinks Reception *	Exclusive sponsor of the Congress Dinner including Drinks Reception Note: Only one main sponsor will be agreed and donations (below) will also still be accepted	£3,000	
Donation towards Congress Drinks Reception	Support the Congress Drinks Reception	£800	
Table Gifts for Dinner Attendees	Gifts to be provided by company	£300	
Lunchtime Workshops *	Topic and speaker of company's choice. Promoted by BTS at Registration, in congress brochure and to all delegates prior to congress	£800	
Bespoke	Please contact meetings@thebts.org with your ideas	PoA	

All Prices are Inclusive of VAT

STAND PERSONNEL

If you have selected a stand for the conference you will have two stand personnel included within the price.

If you have a number of stand personnel sharing the conference, for example one attending Monday and another attending Tuesday etc, please advise of this to stop further charges being incurred.

Name	Day(s) Attending (tick as appropriate)			Dietary Requirements
	20 th April	21 st April	22 nd April	
ADDITIONAL STAND PERSONNEL - £250.00 per person If you require any additional stand personnel please state below.				

DISCLAIMER: Whilst we take every care during the event, neither Robinson College or BTS/UKEMS can be held responsible for any loss, theft or damage and it is the responsibility of all exhibitors to ensure they have appropriate insurance in place, details of which must be made available to the conference organisers on request.

NETWORKING RECEPTION & CONGRESS DINNER & Live Entertainment (£70 per person)

21st April 2020 – 19:00–midnight
Dylan Thomas Suite, Voco® St David's, Cardiff

Dinner Places:

Please give names of people attending the Congress Dinner below along with any dietary requirements.

If you want to pay for a certain number of places but don't yet have delegate names, please contact with details. Names can be given at a later date.

Title, First Name & Surname	Dietary Requirements

As places are limited they are on a first come first served basis.

ACCOMMODATION REQUIREMENTS

Accommodation can be reserved on-campus at Voco® St David's at £119 per room per night B&B, single occupancy. If you would like accommodation please indicate below the number of rooms needed per night.

Name	Accommodation Type Single Occupancy	Nights required (tick as appropriate)		
		19 th April	20 th April	21 st April
	Single Occupancy			
	Single Occupancy			
	Single Occupancy			
	Single Occupancy			

Prices include VAT

Accommodation will be reserved on a first come first served basis.

Cancellation of rooms after 16th March 2020 will be charged for in full.

BTS ANNUAL CONGRESS 2021

AS A VALUED SUPPORTER OF THIS YEAR'S CONFERENCE, BTS WILL HONOUR THE 2020 PRICES TO ANY COMPANY/CHARITY WHO ALSO AGREE TO SUPPORT THE ANNUAL CONGRESS 2021.

PLEASE TICK HERE TO CONFIRM YOUR SUPPORT OF THE BTS ANNUAL CONGRESS 2021

PAYMENT DETAILS

- I enclose a cheque made payable to BTS for £ _____
- I wish to receive an invoice: YES/NO PO Number if required: _____
- I wish to pay by credit card. Please charge my card as below: Visa/ MasterCard (AMEX not accepted)

Card Number: _____

Name on card: _____ Security number (last 3 digits on back of card): _____

Exp date: _____ Amount to be debited: £ _____

Email: meetings@thebts.org.uk

Phone: 01543 442158